

Mark T.

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FIFO Available | Available for Shutdown Campaigns | Even-Time Preferred

PROFESSIONAL SUMMARY

Seasoned shutdown coordinator with 12+ years of planning, scheduling and on-site execution across Australian LNG, refinery and processing-plant turnarounds. Recent campaigns have ranged from \$8M to \$42M in scope and 14 to 35 days in duration. Strong track record on critical-path delivery, contractor coordination, permit-to-work compliance, and safe handback. Experienced across SAP-PM, Primavera P6, and HxGN MES platforms. Recognised for reducing rework and overrun through disciplined task sequencing and cross-discipline communication.

KEY SKILLS & COMPETENCIES

- Shutdown Planning & Execution – End-to-end campaign delivery from scope freeze through handback for outages of 14-35 days and \$8-42M in budget
- Primavera P6 Scheduling – Critical-path planning, resource levelling, and progress reporting against Level 3-5 schedules with daily +/- variance reporting
- Permit-to-Work & Isolation – Issuing authority for high-risk permits including hot work, confined space, lifting and energy isolation across multi-discipline crews
- Contractor Coordination – Daily JHA reviews, pre-task briefings, and hand-back verification across 80-200 contractor personnel from up to 12 trade contractors
- SAP-PM Work Orders – Creating, status-managing and closing notifications and work orders against asset hierarchies including equipment-level cost tracking
- Safety Leadership – Personal safety walks, JSA review, and chairing daily POD meetings; zero LTIs across last four campaigns
- Quality & Compliance – ITP review, witness/hold-point sign-off, and regulatory document control to AS/NZS standards
- Reporting & Communication – Daily progress reports to plant manager, weekly cost-and-schedule updates to leadership, end-of-campaign lessons-learned reviews

LICENCES & CERTIFICATIONS

- C Class Driver's Licence
- OPITO BOSIET / HUET
- CA-EBS (Compressed Air Emergency Breathing System)
- Confined Space Entry & Standby
- Working at Heights
- Permit Authority (Issuer & Receiver)
- JSA / JHA Facilitator
- Senior First Aid + CPR
- Cert IV in WHS
- Cert IV in Project Management Practice
- Standard 11 (Coal Mining)

PROFESSIONAL EXPERIENCE

Shutdown Coordinator

October 2021 – Present

Major LNG Operator, NW Shelf WA

- Led planning and execution of three major train turnarounds ranging 21-35 days and \$18-42M in scope across two LNG production trains

- Coordinated up to 180 contractor personnel across 12 trade companies including mechanical, electrical, instrumentation, scaffolding and rope-access
- Delivered the most recent 28-day shutdown two days under planned duration and 4.2% under budget, with zero recordable injuries
- Drove pre-shutdown readiness reviews including scope freeze gate, parts staging verification, and 100% pre-built isolation list sign-off
- Authored and issued an average of 240 high-risk permits per campaign with zero rejected handbacks at audit
- Chaired daily POD meetings with discipline leads, reviewing 24-hour look-ahead and resolving cross-discipline scheduling conflicts in real time

Senior Planner – Turnarounds

February 2018 – September 2021

Tier-2 EPCM Contractor, Kwinana WA

- Built and maintained Primavera P6 Level 4 schedules for refinery turnarounds in the \$8-25M scope range, including resource-loaded critical path analysis
- Coordinated scope-freeze workshops with operations, maintenance and engineering to lock work scope at T-90 days with less than 5% late additions per campaign
- Produced weekly progress reports tracking earned-value, cost variance and float consumption against planned baselines
- Mentored two junior planners on P6 best practice and supported their progression to independent campaign ownership

Maintenance Planner

June 2014 – January 2018

Multi-Site Mining & Processing Operator, WA

- Planned routine and corrective work orders in SAP-PM across crusher, grinding and flotation circuits at a major iron ore processing plant
- Reduced average notification-to-work-order cycle time by 35% through standardised planning templates and improved parts kitting workflow
- Coordinated rotating shutdown of five primary crushers across a 12-month campaign with zero unplanned plant downtime

REFERENCES

Available on request